



Terms of Reference

1. Background and Purpose

In order to undertake coordinated implementation and oversight of the One United Nations (UN) Programme Bosnia and Herzegovina (BiH) 2015-2019, a Joint BiH/UN Steering Committee (JSC) is established at strategic level under the leadership of the BiH authorities and the UN Resident Coordinator.¹ JSC is also being established in support of the UN activities and implementation of joint work plans in BiH geared towards achievement of the outcomes defined in the 2015-2019 United Nations Development Assistant Framework (UNDAF) endorsed by the BiH Council of Ministers on its 7th session on 14 May, 2015.

2. Joint BiH/UN Steering Committee

2.1 Expected Role of JSC

The JSC will:

- Review and approve these Terms of Reference (ToR), based on the generic ToR, and amend them, as necessary;
- Provide strategic guidance, oversight during the One UN Programme BiH 2015-2019 implementation;
- Endorse, through official minutes of the meeting, the biennial Joint Work Plans of the Results Groups including the associated annual common budgetary framework developed in direct support to achievement of the outcomes as defined in the endorsed 2015-2019 UNDAF;
- Provide strategic overview on the Joint Work Plan(s) and the UN Country Results Report;
- Provide guidance and direction on the development of the Terms of Reference of One UN Programme BiH 2015-2019 evaluation and oversee its subsequent commissioning process;
- Ensure that funding gaps and/or evolving programming priorities are addressed.

2.2 Leadership and Accountability

- The JSC is guided by this Terms of Reference developed in consultation with the BiH authorities and mutually agreed upon;
- The UN Resident Coordinator hosts and co-chairs the JSC;
- It will be co-chaired by the BiH Minister of Finance and Treasury in respect of the Ministry of Finance and Treasury's responsibility for coordination of all international economic aid;
- The UN Country Team will ensure adequate consultation process is conducted with relevant BiH authorities at state, entity and Brcko District levels on the documents requiring JSC's review and endorsement;
- Representatives of the BiH authorities in the JSC will ensure adequate coordination among the line-ministries on the documents requiring JSC's review and endorsement;
- The JSC should make decisions by consensus. The decisions of the JSC will be duly recorded in the minutes of the meetings.

¹ The RC leadership to be exercised in line with the RC Job Description approved by UNDG principals.



2.3 Membership and Frequency of Meetings

The JSC will:

- Remain operational throughout the life of the One UN Programme Bosnia and Herzegovina 2015-2019 and its implementation phase;
- Include representation at the ministerial level from the BiH Ministry of Finance and Treasury, BiH Ministry of Civil Affairs, BiH Ministry of Foreign Trade and Economic Relations, RS Ministry of Economic Relations and Regional Cooperation, FBiH Ministry of Finance and the Mayor of the Brcko District of BiH. The UN will be represented by the UN Resident Coordinator and the Heads of Agencies participating in implementation of the One UN Programme BiH 2015-2019.² The JSC may request additional participation on an ad-hoc and as-needed basis;
- Meet twice a year, in the first quarter to review/endorse biennial Joint Work Plans and note annual UN Country Results Report and in the third quarter to review the progress against the Joint Work Plans and actions agreed at the first annual meeting;
- For ad hoc issues requiring urgent attention the JSC may conduct its business electronically;
- Location of the JSC meetings will be rotated without specific geographic limitations.

2.4 Secretariat

The Office of the UN Resident Coordinator in Bosnia and Herzegovina (RCO) will provide secretariat support to the JSC.

² The United Nations agencies will participate at the JSC through common positions on matters related to the JSC responsibilities.